

BUREAU VAN DIJK KYC DATABASE

1. Go to www.registereddiamondcompanies.be and login with your registration number and password
2. Click on the tab "KYC DATABASE" and accept the cookies
3. Search on the company of your choice and click on the company name (not on view report)
4. Complete the KYC-question list
5. Search results will be displayed

Option 1 : your 'overview page' shows a green result

DIAMONDS FOREVER - SAN DIEGO, UNITED STATES OF AMERICA

Rating: **Low** | Score: **25** | Evaluation by: Decision model (09/03/2016 5:17 PM)

Status: **Completed**

Process	Rating	Score	Process details	Comments/Attachments	Evaluation by	Last edited
Client type	Low	25	Unlisted	No	Decision model	09/03/2016 5:16 PM
Sector	Low	25	NACE code / description: 4777 Retail sale of watches and jewellery in specialised stores	No	AIKDC_1120	09/03/2016 5:17 PM
Kimberley process	Low	0	Country: United States of America Your counterparty is located in a country that does satisfy the minimum requirements of the Kimberley Process Certification scheme.	No	Decision model	09/03/2016 5:16 PM
FATE	Low	0	Country: United States of America	No	Decision model	09/03/2016 5:16 PM

1. You check details and recalculate if necessary.
2. You select as status "completed".
3. You select "accept engagement and start monitoring".
4. You can print out the file or store it on your computer ("export").

Option 2 : your 'overview page' shows potential matches

1. Your 'overview page' shows an orange or red result.
2. To complete your report, you have to recalculate the result :

LAFARGE AFRICA PLC - LAGOS, NIGERIA

Rating: **Medium** | Score: **40** | Evaluation by: Decision model (29/02/2016 12:08 PM)

Status: **In progress**

Process	Rating	Score	Process details	Comments/Attachments	Evaluation by	Last edited
Client type	Low	0	Regulation unknown.	Yes	Decision model	29/02/2016 12:08 PM
Sector	Medium	30	NACE code / description: 2351 Manufacture of cement	No	Decision model	29/02/2016 12:08 PM
Kimberley process	Medium	65	Country: Nigeria Your counterparty is located in a country that does NOT satisfy the minimum requirements of the Kimberley Process Certification scheme.	No	Decision model	29/02/2016 12:08 PM
FATE	Low	0	Country: Nigeria Your counterparty is not situated in a high risk and non-cooperative jurisdiction.	No	Decision model	29/02/2016 12:08 PM
Directors	Medium	40	4 Directors are potential PEPs. 2 Directors have potential enforcement lists. 1 manager/staff member has potential enforcement lists.	No	Decision model	29/02/2016 12:08 PM
Beneficial owners	Low	17	1 BO is a potential PEP.	No	Decision model	29/02/2016 12:08 PM

Another company (which will remain **anonymous**) already reviewed the matches

You are the first to review the matches

LAFARGE AFRICA PLC

Rating: **Medium** | Score: **40** | Evaluation by: Decision model (29/02/2016 12:08 PM)

4 Directors have been matched in the WorldCompliance database as PEPs. However the match is not confirmed.
2 Directors have been matched in the WorldCompliance database, as being present on enforcement list(s). However the match is not confirmed.
1 manager/staff member has been matched in the WorldCompliance database, as being present on enforcement list(s). However the match is not confirmed.

Score	Name	Original job title	Body/Dep	Source	Country	Date of birth	PEP	Source Lists	Verif
40	Mr. Jean Carlos Acoulo	-Director (Board of Directors) (since 20/03/2012) -Member (Nomination and Remuneration Committee)	BoD	RemC,NonV1	FR	13/04/1949	1	1	<input type="checkbox"/>
30	Mr. Joseph Henry Hudson	-Director (Board of Directors), Member (Finance and Strategic Planning Committee), Member (Risk Management & Ethics Committee), Member (Property Optimisation Committee)	BoD,RisC,V1,DE	RisC,EthC,V1	GB	27/12/1969	1	1	<input type="checkbox"/>
17	Mr. Adesayo Jimoh	-Director (Board of Directors) (since 16/03/2011) -Member (Risk Management & Ethics Committee), Member (Property Optimisation Committee)	BoD	RemC,NonV1	NG	24/08/1938	1	0	<input type="checkbox"/>
10	Mr. Guillaume Andre Philippe Roux	-Director (Board of Directors) (since 18/12/2007) -Member (Risk Management & Ethics Committee)	BoD	RisC,EthC,V1	FR	08/08/1959	1	0	<input type="checkbox"/>

1. When you click on the orange/red result on the 'overview page', you will see the directors/beneficial owners that are a potential match.
2. By clicking on the number behind the name indicated in orange, you will see the potential matches for that person.
3. You can click on the name for additional info and decide to accept or reject the match.
4. After having checked the matches, you click on **Recalculate** (top right at overview page) and follow the steps from the green result.

1. Your screen is orange/red and when clicking on the orange/red result on the 'overview page' you will notice the tab :

Evaluation must be recalculated

2. You can see which matches were already 'verified' by another company via the on the right
4. By clicking on "source list or PEP list" you can double-check the match or change the match.
5. After double-checking, you click on **Recalculate** (top right at overview page) and follow the steps from the green result.

LAFARGE AFRICA PLC

Rating: **Medium** | Score: **40** | Evaluation by: Decision model (29/02/2016 12:08 PM)

1 Director has been matched in the WorldCompliance database as PEP.
1 Director has been matched in the WorldCompliance database, as being present on enforcement list(s).
1 manager/staff member has been matched in the WorldCompliance database, as being present on enforcement list(s).

Recalculate

Score	Name	Original job title	Body/Dep	Source	Country	Date of birth	PEP	Source Lists	Verif
40	Mr. Jean Carlos Acoulo	-Director (Board of Directors) (since 20/03/2012) -Member (Nomination and Remuneration Committee)	BoD	RemC,NonV1	FR	13/04/1949	1	1	<input type="checkbox"/>
30	Mr. Joseph Henry Hudson	-Director (Board of Directors), Member (Finance and Strategic Planning Committee), Member (Risk Management & Ethics Committee), Member (Property Optimisation Committee)	BoD,RisC,V1,DE	RisC,EthC,V1	GB	27/12/1969	1	1	<input checked="" type="checkbox"/>
17	Mr. Adesayo Jimoh	-Director (Board of Directors) (since 16/03/2011) -Member (Risk Management & Ethics Committee), Member (Property Optimisation Committee)	BoD	RemC,NonV1	NG	24/08/1938	1	0	<input type="checkbox"/>
10	Mr. Guillaume Andre Philippe Roux	-Director (Board of Directors) (since 18/12/2007) -Member (Risk Management & Ethics Committee)	BoD	RisC,EthC,V1	FR	08/08/1959	1	0	<input type="checkbox"/>